

# IMPORTANT INFORMATION

You have rented one or more textbooks from the Ridgewater Bookstore.

**It is your responsibility to get the rental books back to the Bookstore by the last day of the semester.**

## OPTIONS FOR RETURN:

On campus:

- Return them during finals weeks at the rental return and buy back window. Check your email for times and dates.
- Return them during bookstore hours at the bookstore.

Off campus: SHIP THEM BACK TO US

- Rental books are due back by the last day of the semester. If you are shipping the books to us, they must be postmarked by the last day of the semester to be accepted and received within 3 business days.
  - Put the rental books in a box.
  - Tape it up.
  - Tear off the bottom of this sheet and attach it to the outside of the box.
  - Include your full name, tech ID and your return address so we know it is from you.
  - Take it to your local US Post Office to ship it back to us.
    - Postage is not free – the bookstore does not cover postage costs for any returns

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RIDGEWATER COLLEGE  
BOOKSTORE: RENTAL RETURNS  
2101 15<sup>TH</sup> AVE NW  
WILLMAR MN 56201