

# IMPORTANT INFORMATION

You have one or more textbooks from the Ridgewater Bookstore.

**It is your responsibility to get the books back to the Bookstore by the stated deadline listed below.**

## OPTIONS FOR RETURN:

On campus:

- Return them during finals weeks at the Rental/PSEO return and buy back window.

Off campus: SHIP THEM BACK TO US

- Rental and PSEO books are due back by the last day of the semester. If you are shipping these books to us, they must be received at the Bookstore by the Tuesday after the last day of finals.
- Books not returned on time will incur late fees and/or holds on your student account.
- Put the rental books in a box. Tape it up.
- Include your name and student (tech) ID number in the box.
- Tear off the bottom of this sheet and attach it to the outside of the box.
- Add your return address. Please include your full name and address.
- Take it to your local US Post Office to ship it back to the Bookstore.
- Students are responsible for paying the return shipping fee.

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RIDGEWATER COLLEGE  
BOOKSTORE: TEXTBOOK RETURNS  
2101 15<sup>TH</sup> AVE NW  
WILLMAR MN 56201